

Minutes of the informal meeting of North Petherton Town Council held on Tuesday 21<sup>st</sup> December 2021 via Zoom commencing at 7:00 pm

Present. Cllr Alan Bradford Chairman  
Councillors. Cllr J Taylor, Cllr Mrs L Hyde, Cllr P Spencer, Cllr Mrs D Bunce, Cllr L Parchment, Cllr Mrs L Dennis Smith, Cllr B Sellick and Cllr Ives.

In Attendance. Mr R T Latham, Town Clerk and Mrs S Ferguson Asst. Clerk

### **158/2021. Apologies**

Apologies were received from Cllr Mrs Spelman Ives and Cllr Revans

### **159/2021 Declarations of interests.**

There were no declarations of interests

### **160/2021 Town Clerk**

The Personnel Committee had met to discuss what steps to take to fill the posts of Town Clerk and Asst. Clerk. It had been agreed that the Council should move quickly to fill the Clerk post before moving on to the Assistant, but it was felt that the terms and conditions should be discussed and agreed by Full Council, given the changes that had taken place in the role in recent years and the significant changes that were likely in the future.

After considerable discussion it was:

**Resolved:** to advertise the post on scale points 29 to 36 for hours ranging between 30 and 37 hours per week depending upon circumstances. The closing date would be 14<sup>th</sup> January 2022 with an appointment being made at the end of January to allow for a suitable handover period.

### **161/2021 Budget 2022/23**

Further consideration was given to the budget and medium term plan and the impact that the above decision would have on the Council finances. Thought was also given to the advantages and disadvantages of establishing a council office.

Cllr Spencer agreed to take the various views on board when preparing his draft for the next Finance and Development Committee.

### **162/2021 Items for payment**

The following items were approved:

CommuniCorp	£8,940.00	Jubilee mugs (1512)
Andrew Newland	£43.20	Defibrillator replacement pads
Viking	£206.08	Postage and stationery

Water2business	£45.80	Water allotments
Greenslades	£1,405.74	Cemetery maintenance
Zurich Insurance	£265.80	North Newton PFA Insurance
A B Memorials	£330.00	Memorials

### **163/2021 Matters of report**

The Mayor updated Members on the Christmas lights competition and wished everyone a happy Christmas.

The meeting closed at 8:45 pm