



North Petherton Town Council

Town Council Office, Small Hall, North Petherton Community Centre

Fore Street, North Petherton, Somerset, TA6 6QA

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Town Clerk: Miss Joy Norris MSc, ACG

Notice is hereby given that a meeting of North Petherton Town Council will be held on **Monday 28th July 2025 at 19:00hrs** in The Somerset Room, The Walnut Tree Hotel, Fore Street, North Petherton TA6 6QA

All members of the Town Council are hereby summoned to attend the meeting.

The business to be transacted at the meeting is outlined on the Agenda below. Reports will be made available as soon as possible, and in any event at least 30 minutes before the start of the meeting.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are very welcome to attend the meeting. Members of the public are invited to ask questions or raise issues relevant to North Petherton as part of the item on the agenda called Public Participation and are only be permitted to speak during that agenda item. The overall time available for the Public Participation agenda item is restricted to 15 minutes unless the Chair decides otherwise. Individual speakers are restricted to 3 minutes and are asked not to repeat points that have been made previously.

A handwritten signature in black ink, appearing to be "Joy Norris", written in a cursive style.

Joy Norris
Town Clerk
23rd July 2025

Agenda

1. Chair's Announcements

2. Apologies for absence

To receive apologies for absence from Councillors unable to attend the meeting.

3. Declarations of interests

To receive any declarations of interest from Councillors and Officers in respect of matters to be considered at this meeting, together with an appropriate statement regarding the nature of the interest.

- 4. Community Time**
This agenda item provides an opportunity for members of the public to speak on matters on the agenda.
- 5. Minutes**
To consider the draft minutes of the Council Meeting held on 16 June 2025
- 6. Somerset Council - Councillor Reports**
To receive reports, on any matters of relevance to the area, from the unitary authority Councillors representing the areas covered by North Petherton Town Council.
- 7. Co-Option to North Petherton Town Council**
To consider the written applications and presentations by applicants for the office of Town Councillor and to co-opt eligible people to the casual vacancy in the North Petherton Ward and the casual vacancy in Hamp Bridge Ward.
- 8. Items for payment**
To consider and approve invoices for payment.
- 9. Risk Register**
To consider and approve the Town Council's Business Processes Risk Register
- 10. Data Protection**
To agree the Town Council's privacy notices
- 11. Safeguarding Policy**
To consider the adoption and implementation of a safeguarding policy
- 12. Local Government Boundary Commission for England (LGBCE) - A review of the number of councillors, divisions and division names for Somerset Council**
To consider the Town Council's response, if any, to the LGBCE review's draft recommendations pertaining to Somerset Council.
- 13. 2025 Pay Award**
To approve implementation of the 2025 pay award for Town Council employees (including back dating to 1 April 2025)
