



North Petherton Town Council

Town Council Office, Small Hall, North Petherton Community Centre
Fore Street, North Petherton, Somerset, TA6 6QA
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Town Clerk: Miss Joy Norris MSc, ACG

Minutes of the Finance and Strategic Development Committee meeting held on Monday 10th June 2024 starting at 19:15hrs in The Small Hall, Fore Street, North Petherton, TA6 6QA

Present:

Chair: Councillor P Spencer

Town Councillors: A Bradford, T Brown L Hyde and L Spelman-Ives and J Tay;or.

In attendance

Miss J Norris (Town Clerk)

1 Member of the public attended the meeting.

FD24/2024 Election of Chair

Nomination were sought for the position of Committee Chair for the 2024/2025 Civic Year.

RESOLVED that Councillor Spencer be elected as Chair of the Committee for the 2024/2025 Civic Year.

FD25/2024 Chairs Announcements

The Chair thanked former Councillor Luke Parchment for his commitment and diligence as the previous Chair of the Committee.

FD26/2024 Apologies for absence

An apology for absence was received from Councillor Herbert.

FD27/2024 Declarations of Interest

No Declarations of Interest were made at this point in the meeting.

FD28/2024 Minutes

Consideration was given to the draft minutes of the meeting held on 12 February 2024.

RESOLVED that the draft minutes of the meeting held on 12 February 2024 be confirmed as a correct record.

FD29/2024 Community Time

This agenda item provides an opportunity for members of the public to speak on matters relevant to the work of the Committee.

No matters were raised.

Chair's Initials

FD30/2024 Items for Payment

Consideration was given to approving invoices for payment

RESOLVED to pay the invoices as detailed in the table below:

Payee	Invoice Date	Invoice No	Net	VAT	Gross	information
ICCM	07.06.2024	18135	£100.00	£0.00	£100.00	ICCM Membership, approved by Council 29.01.2024
SlashDotDash	03.06.2024	INV-0351	£74.10	£0.00	£74.10	website updates
Mr A Sutton	02.06.2024	218	£92.00	£0.00	£92.00	grass cut community centre 29.4 & 20.05.2024
Barham Contracting	28.05.2024	BC40022	£525.00	£0.00	£525.00	Grass Cut Parker's Field 24.04.24 & 23.05.24
Total			£791.10	£0.00	£791.10	
Direct Debits etc						
DCK Payroll solutions	06.06.2024	24279	£7,133.34	£0.00	£7,133.34	(amount to be paid will be £6,872.65 as credit note applied for error on previous invoice)

FD31/2024 Electricity Suppliers

The Committee received information about the Town Clerk's action to change electricity tariff for the Cemetery Chapels to obtain better value for money.

RESOLVED to ratify the Town Clerk's action to change the electricity tariff for the Cemetery Chapels to obtain better value for money.

FD32/2024 Bank Reconciliations

- (i) To receive a report from Cllr Baker regarding the bank reconciliations for 1 January 2024 – 31 March 2024

Councillor Baker was not at the meeting, nor had he submitted a written report but the Town Clerk reported that the reconciliations had been done and no questions raised.

- (ii) To appoint a Councillor (not an authorised bank signatory) to undertake the bank reconciliations from 1 April 2024 – 30 June 2024.

RESOLVED that Councillor Sharman be appointed to undertake the the bank reconciliations from 1 April 2024 – 30 June 2024.

Note: 19:28hrs Cllr Spelman-Ives arrived

Chair's Initials

FD33/2024 Financial Matters

- (i) To consider the 2023/2024 budget monitoring report to 31 March 2024.
- (ii) To consider the list of aged debtors and agree any action (please note it may be necessary to exclude the press and public whilst this agenda item is considered due to the potential inclusion of commercially sensitive information)

RESOLVED

- (i) To note the budget monitoring report
- (ii) To note the position regarding aged debtors and take no action at the present time.

FD34/2024 Annual Governance And Accounting Statement 2023-2024 (AGAR)

The draft annual accounting statement was reviewed and no questions were raised.

FD35/2024 Grant to North Petherton Playing Fields Charitable Trust

Consideration was given to making a recommendation to Council that the annual grant is paid to North Petherton Playing Fields Charitable Trust - £15,600 budget provision in the Town Council's 2024/2025 budget.

RESOLVED TO RECOMMEND TO COUNCIL that the £15,600 grant provided for in the 24/25 budget is paid to the North Petherton Playing Fields Charitable Trust.

The meeting closed at 20: 01hrs

Chair's Signature & Date