

## North Petherton Town Council

### Grants Policy

1. The Council will consider making grants to voluntary, non-profit making groups and organisations operating in its area in the following circumstances:
  - a. Where the grant will facilitate the provision of sports, recreational and social facilities; (*Local Government Miscellaneous Provisions Act 1976*)
  - b. Where the grant will be in the interests of, or bring direct benefit to, the area or its inhabitants (*Sec 137 Local Government Act 1972*); or
  - c. Where the grant represents a cost-effective way of providing a service which could be provided by the Council or meeting one or more of its policy objectives.
2. Each grant application will be determined by the Council on its merits. Applications will normally be considered at a meeting of the Strategic Development and Finance Committee, where additional information or clarification may be asked for. The Council's decision will be final.
3. Where an application is successful, further requests will not normally be considered from the same organisation during the same financial year.
4. When a grant has been awarded, the applicant will be required to submit a report at the conclusion of the project, or after 12 months of receiving the grant, detailing how the money has been spent and describing how the objectives have been achieved. Reports should be accompanied by supporting evidence where appropriate.
5. Failure to provide this information or to use the grant money for the purposes set out in the application, will entitle the Council to require the grant to be repaid either in part or in full.
6. Acceptance of a grant represents acceptance by the applicant of these requirements.

### Grant Application

Please complete all of the sections in the application form and provide copies of:

- a) the organisation's accounts for the last two years
- b) its budget or financial forecast for the current year, and
- c) its constitution and objectives.

The completed form and the accompanying documents should be emailed to:

[enquiries@northpethertontowncouncil.gov.uk](mailto:enquiries@northpethertontowncouncil.gov.uk) by noon on **27<sup>th</sup> February 2026**

If you are unable to email the application, please post to:

The Town Clerk, North Petherton Town Council, The Small Hall, North Petherton Community Centre, Fore Street, North Petherton, TA6 6QA

*North Petherton Town Council Grant Application Form*

**Details of the Organisation**

Name

Address including post code (if the organisation has its own premises)

Type of Organisation

Main purpose and objectives of the Organisation

Bank Details (for payment of any grant awarded)

Bank

Account Name

Sort Code

Account Number

**Details of the person making the application**

Name.

Address, including postcode

Telephone

email

Position in the organisation:

**Details of an alternative contact, e.g. Chairman, Treasurer**

Name

Address including postcode

Telephone

email

Position in the organisation

**Brief description of the project/purpose of the grant request**

*North Petherton Town Council Grant Application Form*

**Details of what the grant will be used for** including a breakdown of costs and how the grant money will be spent.

**Explanation of how the grant request meets the Town Council's grant making policy**

**Other supporting information** including evidence of need and community support and estimated numbers of direct and indirect beneficiaries.

*North Petherton Town Council Grant Application Form*

**Financial information**

Total cost of project

Amount of grant requested (if the total project costs exceed £250.00 the maximum grant is usually 50%)

Current balances and reserves available to the organisation to support the project

Details of other sources that will be used to fund the project, e.g. own resources, other grants applied for, future fundraising etc.

**Organisation Information**

Please give details of any current North Petherton Town Councillors holding Officer / Committee / Management positions in the organisation.

**Signature**

I certify that the information given is, to the best of my knowledge, correct and that I am authorised to submit this application on behalf of the body concerned.

Name.....

Signature.....Date.....

Position in the organisation.....